

Dear _____,

Re: Telephone Appointment

Further to our conversation, this is to confirm that your outpatient appointment will now be held **over the telephone**, at the **same time as your original appointment**.

This email is the **latest information** on your appointment and takes the place of your physical appointment letters and any text reminders.

Date:

Time:

Your appointment will still be delivered by the expected member of medical staff.

You will be called as close to the appointment time as possible. Please note that due to current circumstances, there may be delays.

For your telephone appointment, please have available:

- a list of all medicines you take (including any vitamins, herbal remedies or medicines you may buy)
- copies of the most recent correspondence from any other hospital you are attending.

Please visit www.rnohguide.com for further information.

This email is to confirm your appointment only. Staff will not be monitoring incoming correspondence. Please do not reply.

Thank you in advance for your understanding.

Kind regards,

RNOH Team

Royal National Orthopaedic Hospital NHS Trust | Brockley Hill | Stanmore | Middlesex | HA7 4LP